

RUTLAND MENTAL HEALTH SERVICES

DRIVING RECORD VERIFICATION FORM
AUTHORIZATION AND RELEASE TO OBTAIN INFORMATION

I currently possess a valid, unexpired Vermont Drivers License*. I have not received a conviction for any type of motor vehicle violation, (i.e. speeding, failure to stop) or involvement in an accident, nor have I had my license suspended at any time during the past three years, other than the following:

*Please note: If you are a VT resident with an out of state license, you must obtain a VT Drivers License within 60 days of hire.

Print Name	Signature	Date
Date of Birth	Drivers License # / State	Expiration Date

Under the provisions of the Fair Credit Reporting Act, 15 USC, Section 1681 et seq., the Americans with Disabilities Act and all applicable federal, state, and local laws, I hereby authorize and permit **Rutland Mental Health Services** to obtain a consumer report and/or an investigative consumer report which may include the following:

1. My employment records;
2. Records concerning any driving, criminal history, credit history, civil record, workers' compensation (post-offer only) and drug testing;
3. (For truck drivers only) In accordance with the Department of Transportation Motor Carrier Safety Regulations, Section 382.413, information concerning alcohol and controlled substances for the past 2 years;
4. Verification of my academic and/or professional credentials; and information and/or copies of documents from any military service records.

I understand that an "investigative consumer report" may include information as to my character, general reputation, personal characteristics, and mode of living, which may be obtained by interviews with individuals with whom I am acquainted or who may have knowledge concerning any such items of information.

I agree that a copy of this authorization has the same effect as an original.

I hereby release and hold harmless any person, firm, or entity that discloses matters in accordance with this authorization, as well as **Rutland Mental Health Services** from liability that might otherwise result from the request for use of and/or disclosure of any or all of the foregoing information.

I understand and acknowledge that under provision of the Fair Credit Reporting Act I may request a copy of any consumer report from the consumer reporting agency that compiled the report, after I have provided proper identification.

I hereby authorize **Rutland Mental Health Services** to obtain and prepare an investigative consumer report as set forth above, as part of its investigation of my employment application. This authorization shall remain in effect over the course of my employment. Reports may be ordered periodically during the course of my employment.